



Stansbury Service Agency Of Tooele County

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The regular meeting of the Stansbury Service Agency of Tooele County was held Wednesday, January 27, 2016 at 7:00 pm, at the Stansbury Park Clubhouse, 1 Country Club, Stansbury Park, UT 84074. The agenda was published in the Tooele Transcript Bulletin and on the Public Notice Website.

Business Meeting:

Call to Order: The meeting was called to order by Chairman, Neil Smart.

Pledge of Allegiance: Michael Johnson led the Pledge of Allegiance.

Roll Call:

Jamie Lindsay - excused
Gary Jensen - present
Rod Thompson - present
Neil Smart - present
Glenn Oscarson - present
Mike Johnson - present

Staff:

Randall Jones - present
Miriam Alsup - present

Review and Adopt Minutes:

Gary moved to adopt the minutes of the Regular Meeting held on January 13, 2016, with no changes. Rod seconded the motion and the vote was as follows:

Gary - yes	Glenn - yes
Rod - yes	Mike - abstained as he was not present
Neil - yes	
The motion passed.	

Public Comment: none.

Greenbelt & Recreation Service Districts Leadership Elections:

Glenn moved that leadership positions for the service districts remain the same as the previous year with leadership for the Greenbelt Service District being Neil Smart as

Chairman, Rod Thompson as Secretary and Glary Jensen as Trustee; and with the leadership for the Recreation Service District being Glenn Oscarson as Chairman, Jamie Lindsay as Secretary and Mike Johnson as Trustee. Rod seconded the motion and the vote was as follows:

Gary - yes	Glenn - yes
Rod - yes	Mike - yes
Neil - yes	
The motion passed.	

Employee Compensation Plan:

Neil mentioned that some of the salaried employees may need to be changed to hourly and would like Randall to check into that with the Labor Board. Mike verified that at this point, the pay schedule needs to be adopted for the various positions and that the Board is the approving authority for the General Manager's position.

Discussion took place regarding hourly and salaried wages, merit wages, cost of living wages, new hires, seasonal workers and the fact that the Board has the final decision annually, based on the cost of living and what the budget allows.

Neil finalized the discussion with stating that he feels it is important that the agency gets in line with other local entities in paying our employees. He added that it seems that everyone is on the same page and there won't be any issues next year except to see what the cost of living is.

Mike made the motion to adopt the proposed salary ranges for the General Manager, Office Manager, Maintenance Supervisor, Mowing Crew Supervisor, Pool Manager and Clubhouse Event Scheduler as proposed. Glenn seconded the motion and the vote was as follows:

Gary - yes	Glenn - yes
Rod - yes	Mike - yes
Neil - yes	
The motion passed.	

Mike made the motion to approve the proposed Employee Compensation Program which sets forth how merit raises will be determined with the clarification that the program applies to all the listed employees other than the General Manager. The General Manager's salary and any merit raise will be determined on a year-to-year basis by the Board of Trustees in separate action. Glenn seconded the motion and the vote was as follows:

Gary - yes	Glenn - yes
Rod - yes	Mike - yes
Neil - yes	
The motion passed.	

Mike made a motion to approve the recommended salary adjustments for the General Manager, Office Manager, Maintenance Supervisor, Mowing Crew Supervisor, Pool Manager and Clubhouse Event Scheduler as noted with the total being \$189,969.00 to the extent that we need budget adjustments and have the General Manager bring that adjustment to the next meeting. Glenn seconded the motion and the vote was as follows:

Gary - yes	Glenn - yes
Rod - yes	Mike - yes
Neil - yes	
The motion passed.	

Clubhouse Concrete Replacement:

Randall reported that due to the extra money left from the bid, we were able to add and replace some extra concrete pad. He added that since there are still some bad areas, we should just get the entire area done and will probably cost between \$8,000 to \$10,000. The money is available in the capital improvement fund and we just need to amend the budget. Randall was asked to get the actual dollar amount and present it to the Board.

Board Assignments:

Mike made the motion to leave Board Assignments as is: Greenbelt Service District with Neil Smart, Rod Thompson and Gary Jensen and the Recreation Service District with Glenn Oscarson, Jamie Lindsay and Mike Johnson. Gary seconded the motion and the vote was as follows:

Gary - yes

Rod - yes

Neil - yes

The motion passed.

Recess: none.

Work Session:

Managers Report:

Randall reported that concrete will be poured at Northport Park tomorrow and having inspected the site, it is according to spec and it will be a nice piece of concrete. The landscaping is all done and the concrete is the last step for completion. He added that we took delivery of the Kioti Tractor today and it is a beauty. Randall mentioned that we would probably need to hire a professional painter next year to paint the clubhouse as the touch-up painting isn't looking very good anymore. He also was able to re-wire some of the clubhouse, saving about \$4,000 - \$5,000.

Randall had a teleconference with SPID and Oakwood Homes regarding Phase 3 at Northport and a 20' access to the lake was negotiated. Oakwood Homes will deed the 20' access to the Agency and we will give SPID an easement. Randall also negotiated a 10' right-of-way along a proposed park area for a path to the park.

Board Members' Reports and Requests:

Gary Jensen - nothing at this time.

Rod Thompson - nothing at this time.

Neil Smart - Neil reminded the Board of the softball diamonds needing repair and that the Agency will purchase scoreboards for baseball.

Glenn Oscarson - Glenn will look into what type of grants are available this year, possibly helping with the softball fields and also shared his interest in uniform signage around Stansbury Park. He reported that this past week, there was a cemetery plot owner who sold their lot to

individuals wanting to buy and Glenn assisted in that transaction, but wanted to state that we will not put ourselves in the position of buying back plots. Glenn added that he would like to see a written agreement between Salt Lake Astronomical Society and the Agency regarding land usage for the observatory.

Mike Johnson - Mike shared information on money that was granted Tooele County Tourism for programs, facilities and activities that promote tourism, according to the state law and that the application deadline was this Friday at 5 pm. Randall added that he believed the grant was not available for municipalities and Glenn offered to look into it.

Mike asked Randall to begin negotiations with SPID regarding charging them for maintenance of retention ponds. Randall will put together numbers regarding the maintenance costs and present those to the Board prior to negotiations with SPID.

Correspondence: none.

Financials and Bills: checks were signed and bills paid.

Gary asked if the Board could address the 30' of greenbelt area behind the nine homes along Highway 138 and Neil stated that it will be on the next meeting's agenda. Randall will do some research regarding vacating public-owned property.

Gary made the motion to adjourn the meeting. Glenn seconded the motion and the vote was as follows:

Gary - yes

Glenn - yes

Rod - yes

Mike - yes

Neil - yes

The meeting was adjourned.